Guide to Computing Services

Network:  [http://helpdesk.rice.edu/getting_connected/](http://helpdesk.rice.edu/getting_connected/)
Rice’s wired network is the most reliable way to connect to the internet on campus. To access it, use an ethernet cable to plug into the network port in your college room. For wireless connections, use either Rice Owls, (encrypted and open only to the Rice community) or Rice Visitor (unencrypted and open to the public).

Lab Printing:  [http://it.rice.edu/print/](http://it.rice.edu/print/)
Printers are located in every college computing lab, Fondren Library, and Mudd Lab. Fees for printing start at 7¢ per black ink, letter-sized page and are billed via the Cashier’s Office.

Email:  [http://it.rice.edu/email/](http://it.rice.edu/email/)
Undergraduate students’ email is managed externally through Rice Google mail.

DIY:  [http://docs.rice.edu/](http://docs.rice.edu/)
Find online “how-to” instructions and tutorials on how to set up your computer, email, network connections, and lab printing.

If you have technology questions, the Help Desk can assist you by phone, email, or in person.

Welcome to Rice from the Office of Information Technology (OIT)!

Help Desk

<table>
<thead>
<tr>
<th>Web:</th>
<th><a href="http://helpdesk.rice.edu/">http://helpdesk.rice.edu/</a></th>
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</thead>
<tbody>
<tr>
<td>Email:</td>
<td><a href="mailto:helpdesk@rice.edu">helpdesk@rice.edu</a></td>
</tr>
<tr>
<td>Phone:</td>
<td>713.348.HELP (4357)</td>
</tr>
<tr>
<td>Walk-in:</td>
<td>Mudd 103</td>
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</tbody>
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Hours

Monday - Friday
9:00 am - 5:00 pm
(except holidays)
Here are some useful Rice websites you can use in the class registration process and in preparing for the fall!

Planning your classes:

Rice Course Planning Website
http://scheduleplanner.rice.edu/
Use this tool to plan out a class schedule for the semester.

Selecting your classes:

Schedule of Course Offerings
http://courses.rice.edu/ (or via link in Esther)
Find information on the courses offered this year, including maximum class size, class times, and which professor will be teaching.

General Announcements
http://ga.rice.edu/
Check out the academic calendar, major requirements, programs of study, and policies.

Registering for classes:

Esther
http://esther.rice.edu/
Register for classes, designate classes as pass/fail, add or drop classes, and view your final schedule. Also, read course and instructor evaluation results from previous semesters.

Preparing for classes:

OWL-Space
http://owlspace.rice.edu/
Once registered for a course, you can submit your class assignments, check your grades, and view announcements if your instructor uses this system.

Orientation Tools
http://itoweek.rice.edu/
Learn how to connect to the network, use campus printers, and other technical tips.